

**SECRET**

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NATIONAL PHOTOGRAPHIC INTERPRETATION CENTER

NPIC NOTICE  
NO. 10-21-1

SECURITY  
28 February 1967

SECURITY RESPONSIBILITY IN MONITORING  
OF EXTERNAL CONTRACTS

1. Personnel assigned primary responsibility for control of external contracts for the Center, or any of its components, are responsible for the protection of classified and codeword information and materials transmitted to contractors.

2. Prior to transmitting such information, the employee will determine from Chief, Security Branch, Support Staff, that the contractor's representatives possess the proper clearances, and have secure facilities for safeguarding such materials.

3. The employee will further establish, in conjunction with the Assistant for Operations, that the contractor personnel have a need to know for the information contained in a specific release; the authority to release the specific item to the contractor; and receipting procedures for such documents or materials upon transmittal to the contractor.

4. Chief, Security Branch, Support Staff, is responsible for maintaining liaison with Security Staff, Office of Logistics, for security guidance, and for ascertaining security clearances on contractor representatives as reported to him by employees responsible for external contracts. He will also provide appropriate private areas for discussion with contractor representatives on classified matters as requested.



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Deputy Director

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